



ANNUAL MEETING OF THE COUNCIL
(CONSTITUTIONAL MEETING)

MINUTES of the OPEN section of the ANNUAL MEETING OF THE COUNCIL
(CONSTITUTIONAL MEETING) held on WEDNESDAY 21ST MAY 2003 at 7.00 P.M. at
the Town Hall, Peckham Road, London SE5 8UB

PRESENT:

The Worshipful the Mayor Councillor Columba Blango

Councillor Margaret Ambrose	Councillor Kenny Mizzi
Councillor Alfred Banya	Councillor Abdul Mohamed
Councillor Mick Barnard	Councillor Alison Moise
Councillor Beverley Bassom	Councillor Catriona Moore
Councillor Paul Bates	Councillor Graham Neale
Councillor Catherine Bowman	Councillor Gavin O'Brien
Councillor David Bradbury	Councillor Dr. Abdur-Rahman Olayiwola
Councillor Denise Capstick	Councillor Michelle Pearce
Councillor Fiona Colley	Councillor Caroline Pidgeon
Councillor Dora Dixon-Fyle	Councillor Richard Porter
Councillor Toby Eckersley	Councillor Mark Pursey
Councillor Stephen Flannery	Councillor Lisa Rajan
Councillor John Friary	Councillor Tony Ritchie
Councillor Norma Gibbes	Councillor Lewis Robinson
Councillor Mark Glover	Councillor William Rowe
Councillor Aubyn Graham	Councillor Andrew Simmons
Councillor James Gurling	Councillor Tayo Situ
Councillor Barrie Hargrove	Councillor Robert Skelly
Councillor Alun Hayes	Councillor Robert Smeath
Councillor Jeffrey Hook	Councillor Charlie Smith
Councillor David Hubber	Councillor Nicholas Stanton
Councillor Kim Humphreys	Councillor Richard Thomas
Councillor Jonathan Hunt	Councillor Dominic Thorncroft
Councillor Peter John	Councillor Veronica Ward
Councillor Billy Kayada	Councillor Neil Watson
Councillor Paul Kyriacou	Councillor Sarah Welfare
Councillor Jelil Ladipo	Councillor Ian Wingfield
Councillor Lorraine Lauder	Councillor Anne Yates
Councillor Linda Manchester	Councillor Lorraine Zuleta
Councillor Eliza Mann	
Councillor Daniel McCarthy	
Councillor Dermot McInerney	

1. PRELIMINARY BUSINESS

1.1 ANNOUNCEMENTS FROM THE MAYOR, MEMBERS OF THE EXECUTIVE OR CHIEF EXECUTIVE

The Mayor reported that three former Councillors had recently died – former Councillors Ron Doyle, Frank Breen and Charles Robinson. Councillors Tony Ritchie, Jonathan Hunt, Danny McCarthy, John Friary, Toby Eckersley and Andy Simmons paid tribute.

Councillor Ian Wingfield reported the long service of the following Members – Councillor Tony Ritchie (25 years), Councillor Toby Eckersley (23 years) and Councillor Aubyn Graham (21 years).

Councillor Daniel McCarthy stated that Councillor Lisa Rajan was due to be married on 27th May. The meeting extended its best wishes to her.

1.2 NOTIFICATION OF ANY OTHER ITEMS WHICH THE CHAIR DEEMS AS URGENT

There were no late items of business. However, the Mayor drew Members attention to the following:-

- Addendum Report to Item 4
- Amendments and nominations to the reports circulated in Supplemental Agenda No.1.
- Additional Nominations received and circulated on yellow paper.

Votes required on items 3 and 4 circulated on green paper.

1.3 DISCLOSURE OF INTERESTS AND DISPENSATIONS

There were none.

1.4 APOLOGIES FOR ABSENCE

Apologies for absence were received on behalf of Councillor Vicky Naish.

2. MINUTES

RESOLVED:

1. That the Open Minutes of the 30th April 2003 Council Assembly meeting be resubmitted to the next meeting.
2. That the Open Minutes of the Annual Meeting of Council Assembly (Mayor Making) held on 14th May 2003 be agreed.

OFFICER REPORTS FOR RECOMMENDATION

3. CONSTITUTIONAL ISSUES FOR 2003/04 (see pages 1 – 69)

The Mayor drew Members attention to the Addendum Report, which had been circulated separately in Supplemental Agenda No.1. He stated that in accordance with Council Procedure Rule 1.15(2), this being an officer report the recommendations set out in the report were deemed to have been moved and were subject to amendment. He stated that only one amendment had been received on this item. The Mayor further

announced that he intended to consider each recommendation separately.

The Mayor moved Recommendation 1 (Constitutional Issues for the 2003/04 Municipal Year) and Recommendation 2 (Political Group Leaders, Deputies and Whips). The motion was put to the vote and declared to carried

The Mayor stated that he had received one nomination for Recommendation 3 (Election of Leader). No further nominations were forthcoming, therefore the nomination was put to the vote and a vote having been taken it was declared that Councillor Nick Stanton be appointed Leader of the Council.

Councillor Nick Stanton as the newly appointed Leader of the Council moved his nominations for the appointment of the Deputy Leader and the Executive Members and their portfolios. The nominations were put to the vote and declared to be carried.

The Mayor moved Recommendation 5 – Determination of Size and Composition of the Council's Regulatory and other Committees, Recommendation 6 – The Appointment of the Sub-Committees of the Appointments Committee, and Recommendation 7 – Size and Composition of Overview & Scrutiny Committee; Recommendation 8 – that Overview & Scrutiny Committee shall appoint its themed scrutiny sub-committees, Recommendation 9 – Size and Composition of Community Councils and Recommendation 10 – Number of Reserve Members serving on Committees. The motion was put to the vote and declared to be carried.

The Mayor moved recommendation 11 – Appointment of the Chair and Vice-Chair of the Overview and Scrutiny Committee and stated one nomination had been received for each post. No further nominations were forthcoming, therefore the nominations were put to the vote and declared to be carried.

The Mayor moved recommendation 12 – Appointment of Chairs and Vice-Chairs for the remaining Committees of the Council. The Mayor announced that he had received a number of nominations, some of which were contested. In respect of the non contested positions, the nominations were put to the vote and declared to be carried. The Mayor stated that the contested positions would be dealt with separately as follows:-

Chair of Licensing Committee

Councillor Peter John, seconded by Councillor Ian Wingfield, nominated Councillor Norma Gibbes as Chair of Licensing Committee.

Councillor Mark Pursey, seconded by Councillor Caroline Pidgeon, nominated Councillor Doctor Abdur-Rahman Olayiwola as Chair of Licensing Committee.

The nominations were put to the vote and a vote having been taken, it was declared that Councillor Doctor Abdur-Rahman Olayiwola be appointed Chair of Licensing Committee.

NOTE: In accordance with Council Procedure Rule 1.17 (5) the following Members requested that their vote against the substantive motion be recorded:- Councillors Alfred Banya, Mick Barnard, Paul Bates, Fiona Colley, Dora Dixon-Fyle, John Friary, Norma Gibbes, Mark Glover, Aubyn Graham, Barrie Hargrove, Alun Hayes, Peter John, Billy Kayada, Lorraine Lauder, Dermot McInerney, Adbul Mohamed, Alison Moise, Michelle Pearce, Tony Ritchie, Andy Simmons, Tayo Situ, Robert Smeath, Charlie Smith, Dominic Thorncroft, Veronica Ward, Sarah Welfare and Ian Wingfield.

Vice-Chair of Licensing Committee

Councillor Mark Pursey, seconded by Councillor Caroline Pidgeon, nominated Councillor Jeffrey Hook as Vice-Chair of Licensing Committee.

There were no further nominations, therefore the nomination was put to the vote and a vote having been taken, it was declared that Councillor Jeffrey Hook be appointed Vice-Chair of the Licensing Committee.

Chair of Planning Committee

Councillor Peter John, seconded by Councillor Ian Wingfield, nominated Councillor Dermot McInerney as Chair of Planning Committee.

Councillor Mark Pursey, seconded by Councillor Caroline Pidgeon, nominated Councillor David Hubber as Chair of Planning Committee.

The nominations were put to the vote and a vote having been taken, it was declared that Councillor David Hubber be appointed Chair of Planning Committee

Vice-Chair of Planning Committee

Councillor Peter John, seconded by Councillor Ian Wingfield, nominated Councillor Dermot McInerney as Vice-Chair of Planning Committee.

Councillor Mark Pursey, seconded by Councillor Caroline Pidgeon, nominated Councillor Jonathan Hunt as Vice-Chair of Planning Committee.

The nominations were put to the vote and a vote having been taken, it was declared that Councillor Jonathan Hunt be appointed Vice-Chair of Planning Committee

Chair of Peckham Community Council

Councillor Peter John, seconded by Councillor Ian Wingfield, nominated Councillor Tayo Situ as Chair of Peckham Community Council.

Councillor Mark Pursey, seconded by Councillor Caroline Pidgeon, nominated Councillor Graham Neale as Chair of Peckham Community Council.

The nominations were put to the vote and a vote having been taken, it was declared that Councillor Graham Neale be appointed Chair of Peckham Community Council.

Vice-Chair of Peckham Community Council

Following debate (Councillors Tony Ritchie and Jonathan Hunt), Councillor Tayo Situ declined the nomination for the Vice-Chair of Peckham Community Council.

Chair of Dulwich Community Council

Councillor Peter John, seconded by Councillor Ian Wingfield, nominated Councillor Charlie Smith as Chair of Dulwich Community Council.

Councillor Lewis Robinson, seconded by Councillor William Rowe, nominated Councillor Kim Humphreys as Chair of Dulwich Community Council.

The nominations were put to the vote and a vote having been taken, it was declared that Councillor Kim Humphreys be appointed Chair of Dulwich Community Council.

Vice-chair of Dulwich Community Council

Councillor Peter John, seconded by Councillor Ian Wingfield, nominated Councillor

Charlie Smith as Vice-Chair of Dulwich Community Council.

Councillor Lewis Robinson, seconded by Councillor William Rowe, nominated Councillor David Bradbury as Vice-Chair of Dulwich Community Council.

The nominations were put to the vote and in accordance with Council Procedure Rule 1.18 (4) 45% of those Members present requested that a recorded vote be taken:-

Those in favour of Councillor Charlie Smith for Vice-Chair of Dulwich Community Council:- Councillors Alfred Banya, Mick Barnard, Paul Bates, Fiona Colley, Dora Dixon-Fyle, John Friary, Norma Gibbes, Mark Glover, Aubyn Graham, Barrie Hargrove, Alun Hayes, Peter John, Billy Kayada, Lorraine Lauder, Dermot McInerney, Abdul Mohamed, Alison Moise, Michelle Pearce, Tony Ritchie, Andy Simmons, Tayo Situ, Robert Smeath, Charlie Smith, Dominic Thorncroft, Veronica Ward, Sarah Welfare and Ian Wingfield. (27)

Those in favour of Councillor David Bradbury as Vice-Chair of Dulwich Community Council:- Councillors Margaret Ambrose, Beverley Bassom, Columba Blango, Catherine Bowman, David Bradbury, Denise Capstick, Toby Eckersley, Stephen Flannery, James Gurling, Jeffrey Hook, David Hubber, Kim Humphreys, Jonathan hunt, paul Kyriacou, Jelil Ladipo, Linda Manchester, Eliza Mann, Daniel McCarthy, Kenny Mizzi, Catriona Moore, Graham Neale, Gavin O'Brien, Dr. Abdur-Rahman Olayiwola, Caroline Pidgeon, Richard Porter, Mark Pursey, Lisa Rajan, Lewis Robinson, William Rowe, Robert Skelly, Nicholas Stanton, Richard Thomas, Neil Watson Anne Yates and Lorraine Zuleta (35)

The vote having been taken, it was declared that Councillor David Bradbury be appointed Vice-Chair of Dulwich Community Council.

The Mayor moved Recommendation 13 – Appointment of Members to serve on the Standards Committee, Recommendation 14 – The Four Independent members of the Standards Committee, Recommendation 15, the Election of Chair and Vice-Chair to take place at the first meeting of the new Standards Committee and Recommendation 16 – The Urgency Committee. The motion was put to the vote and declared to be carried.

The Mayor moved Recommendation 17 – Council Calendar and stated that one amendment had been received on this issue.

Councillor Peter John, seconded by Councillor Alison Moise, moved the amendment. The amendment was put to the vote and declared to be carried.

The Mayor moved Recommendation 18 – Appointments to the Local Government Association General Assembly and Recommendation 19 – That the Executive and Standards Committee make appointments to all other outside committees and bodies for the Municipal Year 2003/04. The motion was put to the vote and declared to be carried.

The substantive motion was put to the vote and declared to be carried.

- RESOLVED:**
1. That the appointment of Political Group Leaders, Deputies and Whips, as set out in attached Appendix 1 be noted.#
 2. That Councillor Nicholas Stanton be elected Leader of the

Council.

3. That the following be appointed as Members of the Executive:-

- Deputy Leader – Councillor Caroline Pidgeon (Portfolio to include Sports and Leisure)
- Executive Member for Environment & Transport – Councillor Richard Thomas
- Executive Member for Housing – Councillor Beverley Bassom
- Executive Member for Education & Culture – Councillor Bob Skelly
- Executive Member for Health & Social Care – Councillor Catriona Moore
- Executive Member for Community Safety, Social Inclusion & Youth – Councillor Richard Porter
- Executive Member for Resources – Councillor Lorraine Zuleta
- Executive Member for Communication & Performance Improvement – Councillor James Gurling
- Executive Member for Regeneration & Economic Development – Councillor Catherine Bowman.

NOTE: The Leader is responsible for [Forward@Southwark](#) and the Council's Change Programme.

4. That the size and composition of the Council's regulatory and other committees be appointed as follows:

Committee	Total	Liberal Democrats	Labour	Conservative
Committee 1 Appointments Committee	8	4	4	0
Committee 2 Planning Committee	8	4	3	1
Committee 3 Licensing Committee	8	3	4	1
Total	24	11	11	2

5. That the sub-committees of the Appointments Committee be appointed as follows:

- Disciplinary Appeals Sub-Committee
- Disciplinary Appeals Panel (Safeguarding Children and Vulnerable Adults)

6. That the size and composition of Overview & Scrutiny Committee as set out below be appointed: (see attached Appendix 1 for

Membership)

1. *The Overview and Scrutiny Procedure Rules provide that the Overview and Scrutiny Committee will consist of the Chair, Vice-Chair and the Chairs of the six Scrutiny Sub-Committees provided that the proportionality rules are not compromised and provided that each political group is permitted to nominate one non-Executive Member should this be necessary to maintain proportionality; and Education representatives.*
 2. *The Overview and Scrutiny Committee and also any sub-committee which scrutinises the Council's education functions will contain in its membership four voting co-opted members from Church of England, Roman Catholic Church and two parent governor representatives.*
 3. *No Member of the Executive shall serve on a Scrutiny Committee.*
 4. *Political composition of Liberal Democrats 4, Labour 3 and Conservative 1.*
7. That in accordance with Overview & Scrutiny Procedure Rules, the themed scrutiny sub-committees be appointed by Overview and Scrutiny Committee.

NOTE: The Overview & Scrutiny met on 21st May after Council Assembly. For composition of the sub-committees see attached Appendix 1.

8. That the size and composition of Community Councils as set out in attached Appendix 1 be agreed.
9. That the number of reserve members serving on Standards Committee and those Committees listed in recommendations 5, 6 and 7 above be agreed as follows:

Reserve Members for the Councillor Members of a Committee
– each political group is entitled to have a number of reserves, being one fewer reserve than they have seats on the Committee, subject to a minimum of one.

10. That Councillor Kim Humphreys and Councillor Linda Manchester be appointed Chair and Vice-Chair respectively of the Overview & Scrutiny Committee.
11. That the Chair and Vice-Chairs of the following be appointed (see attached Appendix 1):-
 - Planning Committee
 - Licensing Committee
 - Appointments Committee
 - 8 Community Councils

- Borough and Bankside
- Bermondsey
- Rotherhithe
- Walworth
- Peckham
- Camberwell
- Nunhead and Peckham
- Dulwich

(Note: The Vacant Vice-Chair of Peckham Community Council will be referred to the first meeting in the 2003/04 Municipal Year).

12. That the following Members be appointed to serve on the Standards Committee:-
Councillors David Hubber, Daniel McCarthy, Mark Pursey, Ian Wingfield, Peter John and Lewis Robinson.
 13. That the four independent members of the Standards Committee be noted.
 14. That in accordance with Article 9(f) of the Constitution, the election of Chair and Vice-Chair takes place at the first meeting of the Standards Committee in the 2003/04 Municipal Year.
 15. That Council Assembly agrees to next reconstitute the Urgency Committee, responsible for decision-making in the period between municipal elections and Constitutional Council (containing the Leaders of the two largest parties), in the 2005/06 Municipal Year.
 16. That the Council Calendar of Meetings as set out in Appendix D of the report be agreed with the following amendments:-
 - a. Change Licensing Committee from December 30th to 10th December, 2003
 - b. Change Licensing Committee from May 17th 2004 to May 6th 2004.
 17. That the following Members be appointed to the Local Government Authority General Assembly:-
Councillors Nicholas Stanton and James Gurling (1 vote each)
Ian Wingfield (2 votes) and Toby Eckersley (1 vote).
 18. That it be noted that the Executive and Standards Committee will make appointments to all other outside committees and bodies for the Municipal Year 2003/04, as required by Part 3J of the Constitution.
4. **REVIEW OF COUNCIL PROCEDURE RULES – RECOMMENDATIONS OF STANDARDS COMMITTEE (see pages 42 – 69)**

The Mayor stated that in accordance with Council Procedure Rule 1.15(2), this being an officer report the recommendations set out in the report were deemed to have been moved and were subject to amendment only. He explained that several amendments

had been received on various proposals within each recommendation, therefore, these would be considered separately. The Mayor further announced that in order to facilitate dealing with the amendments he did not intend to give a right of reply on every single amendment.

Following debate (Councillors Kim Humphreys, Tony Ritchie and Ian Wingfield), the Mayor moved Recommendation 1 and invited Councillor Mark Pursey to move his amendment on *Reducing the Total Length of Question Time*.

Councillor Mark Pursey, seconded by Councillor Stephen Flannery, moved Amendment A. The amendment was put to the vote and declared to be carried.

As there were no amendments to the proposals to *Move Members Question Time to the beginning of the meeting* and the *Lead in time for submitting Question and Motions*, the Mayor moved the proposals. The motion was put to the vote and declared to be carried.

The Mayor moved the new provision of *Urgent Questions by the Leaders of the Opposition Parties* and stated that two amendments had been received on this issue.

Councillor Mark Pursey, seconded by Councillor Stephen Flannery, moved parts 1 to 4 of Amendment B.

Following debate (Councillor Toby Eckersley, Tony Ritchie, Michelle Pearce and Kim Humphreys), Amendment B (parts 1 to 4) was put to the vote and declared to be carried.

Councillor Mark Pursey, seconded by Councillor Stephen Flannery, moved Part 5 of Amendment B.

Councillor Dora Dixon-Fyle, seconded by Councillor Tony Ritchie, moved Amendment G.

Following debate (Councillors Kim Humphreys, Tony Ritchie and Toby Eckersley), Part 5 of Amendment B was put to the vote and declared to be lost.

Amendment G was put to the vote and declared to be carried

As there were no amendments to endorse the recommendation regarding *Written Answers to Questions Naming Individual Members* the Mayor moved the motion, it was put to the vote and declared to be carried.

The Mayor announced that there were two amendments to the proposed changes to the *Replacement of the First in, First Served Rule on Questions from members and submission of Members' Motion on Notice*.

Councillor Toby Eckersley, seconded by Councillor Lewis Robinson, moved Amendment D.

Following debate (Councillors Tony Ritchie, Mark Glover, Charlie Smith and Kim Humphreys), Amendment D was put to the vote and declared to be carried.

(Note: In accordance with Council Procedure Rule 1.17 (4) 45% of those Members present requested that their vote against Amendment D be recorded in the Minutes:-

Councillors Alfred Banya, Mick Barnard, Paul Bates, Fiona Colley, Dora Dixon-Fyle, John Friary, Norma Gibbes, Mark Glover, Aubyn Graham, Barrie Hargrove, Alun Hayes, Peter John, Billy Kayada, Lorraine Lauder, Dermot McInerney, Abdul Mohamed, Alison Moise, Michelle Pearce, Tony Ritchie, Andy Simmons, Tayo Situ, Robert Smeath, Charlie Smith, Dominic Thorncroft, Veronica Ward, Sarah Welfare and Ian Wingfield.

Councillor David Bradbury, seconded by Councillor Lewis Robinson, moved Amendment E.

Following debate (Councillors Tony Ritchie, Ian Wingfield, Kim Humphreys and Michelle Pearce), Amendment E was put to the vote and declared to be carried.

As there were no amendment to the *Guillotine/Procedure of Motions and the Adjournment Debate*, the Mayor moved the proposals. The motion was put to the vote and declared to be carried.

The Mayor announced that there was one amendment to the revised proposals for *Moving and Seconding Motions*.

Councillor Mark Pursey, seconded by Councillor Stephen Flannery, moved Amendment C.

Following debate (Councillors Peter John, Kim Humphreys and Tony Ritchie), Amendment C was put to the vote and declared to be carried.

The Mayor referred Members to the Addendum Report on Supplemental Agenda No.1, which contained the feedback on Members consultation on the new protocol for *Receipt of Members Questions, Motions and Amendments*. He stated that no amendments had been received on the new protocol and therefore moved the proposals. The motion was put to the vote and declared to be carried.

The Mayor stated that there was one amendment to Council Procedure Rule 4.7, concerning *Members' Statements to Council Assembly*.

Councillor Peter John, seconded by Councillor Michelle Pearce, moved Amendment F.

Following debate (Councillors Mark Pursey and Tony Ritchie), Amendment F was put to the vote and declared to be carried.

The Mayor moved *Recommendations 2, 3 and 4* regarding the technical changes to the Council Procedure Rules outlined in Appendix 4 of the report, the change in name of the Council Procedure Rules and authorising Officers to make any cross referencing amendments arising from the decisions. The motion was put to the vote and declared to be carried.

The substantive motion was put to the vote and declared to be carried.

RESOLVED:

1. That the changes to the Constitution in respect of Council Procedure Rules as outlined in attached Appendix 2 be agreed.
2. That the technical changes to the Council Procedure Rules outlined in Appendix 4 of the report be agreed.

3. That the Council Procedure Rules be renamed "Council Assembly Procedure Rules".
4. That arising from recommendations 1 and 2, Officers be authorised to make any consequential amendments and cross-referencing amendments to the Constitution.

5. **MEMBERS' ALLOWANCES**

Report withdrawn.

The meeting closed at 9.15 p.m.

MAYOR:

DATED:



POLITICAL GROUP POSITIONS & COUNCIL COMMITTEE MEMBERSHIPS FOR 2003/2004

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**Contact: Kevin Flaherty, Strategic Services Department
Tel: 020 7525 7236**

DATED: 22nd May 2003

PARTY GROUP LEADERS, DEPUTIES AND WHIPS

Liberal Democrat Group

Leader	Councillor Nick Stanton
Deputy Leader	Councillor Caroline Pidgeon
Chief Whip	Councillor Mark Pursey

Labour Group

Leader	Councillor Ian Wingfield
Deputy Leaders	Councillor Dora Dixon-Fyle Councillor John Friary
Chief Whip	Councillor Peter John

Conservative Group

Leader	Councillor Kim Humphreys
Deputy Leader	Councillor William Rowe
Chief Whip	Councillor Lewis Robinson

EXECUTIVE AND SHADOW EXECUTIVE

Executive

Leader of the Council
(includes responsibility for Forward@Southwark and Council's Change Programme)

Councillor Nick Stanton

Deputy Leader of the Council
(includes responsibility for Sport and Leisure)

Councillor Caroline Pidgeon

Community Safety, Social Inclusion & Youth

Councillor Richard Porter

Education & Culture

Councillor Bob Skelly

Environment and Transport

Councillor Richard Thomas

Resources

Councillor Lorraine Zuleta

Health and Social Care

Councillor Catriona Moore

Housing

Councillor Beverley Bassom

Regeneration and Economic Development

Councillor Catherine Bowman

Communications & Performance Improvement

Councillor James Gurling

Contact Officers – Paula Thornton 020 7525-4395 / Everton Roberts 020 7525-7221

Shadow Executive

Labour Group Leader

Councillor Ian Wingfield

Labour Group Whip

Councillor Peter John

Community Safety, Social Inclusion & Youth

Councillor Alison Moise

Education & Culture

Councillor Andy Simmons

Environment and Transport

Councillor Barrie Hargrove

Resources

Councillor Michelle Pearce

Health and Social Care

Councillor Dora Dixon-Fyle

Housing

Councillor Fiona Colley

Regeneration and Economic Development

Councillor Paul Bates

Communications & Performance Improvement

Councillor Mark Glover

Contact Officer – Nadia Djilali 020 7525 7259

COMMITTEES

Appointments Committee

8 places

4 Liberal Democrat Group places

Councillors Nick Stanton (Chair),
Caroline Pidgeon (Vice-Chair),
Catherine Bowman and Jelil Ladipo.

(3 Reserves)

Councillors Lorraine Zuleta, Beverley
Bassom and Richard Porter.

4 Labour Group places

Councillors Ian Wingfield, Michelle
Pearce, John Friary and Dora Dixon-
Fyle.

(3 Reserves)

Councillors Paul Bates, Peter John and
Fiona Colley.

Contact Officer – Ian Millichap 020 7525-7225

Licensing Committee

8 places

3 Liberal Democrat Group places

Councillors Dr Abdur-Rahman Olayiwola
(Chair) Jeff Hook (Vice-Chair) and Neil
Watson

(2 Reserves)

Councillors Paul Kyriacou and Gavin
O'Brien

4 Labour Group places

Councillors Norma Gibbes, Lorraine
Lauder, Veronica Ward and Tony
Ritchie.

(3 Reserves)

Councillors Peter John and John Friary
& 1 vacancy.

1 Conservative Group place

Councillor Lewis Robinson

(1 Reserve)

Councillor David Bradbury

Contact Officer – Kevin Flaherty 020 7525-7236

Overview & Scrutiny Committee

8 places

4 Liberal Democrat Group places

Councillors Linda Manchester (Vice-Chair), Eliza Mann, Neil Watson and Anne Yates.

(3 Reserves)

Councillors Stephen Flannery, Gavin O'Brien and Lisa Rajan.

3 Labour Group places

Councillors John Friary, Barrie Hargrove and Andy Simmons.

(2 Reserves)

Councillors Ian Wingfield and Dora Dixon-Fyle.

1 Conservative Group place

Councillor Kim Humphreys (Chair)

(1 Reserve)

Councillor William Rowe

4 Voting Co-opted Members

The Venerable. D. Bartles Smith, Ms S Simpson, Mr G. Agomuo and Mrs J. Spanswick

Contact Officer – Lucas Lundgren 020 7525-7224

Planning Committee

8 places

4 Liberal Democrat Group places

Councillors David Hubber (Chair) Jonathan Hunt (Vice-Chair), Denise Capstick and Paul Kyriacou

(3 Reserves)

Councillors Graham Neale, Jeff Hook *and 1 vacancy.*

3 Labour Group Places

Councillors Dermot McInerney, Aubyn Graham and Mick Barnard.

(2 Reserves)

Councillors Tony Ritchie and Tayo Situ.

1 Conservative Group Place

Councillor David Bradbury

(1 Reserve)

Councillor Kenny Mizzi

Contact Officer – Beverley Olamijulo 020 7525-7222

Standards Committee

**6 places and
4 Independent voting Members**

3 Liberal Democrat Group Places

Councillors Mark Pursey, David Hubber
and Danny McCarthy.

(2 Reserves)

Councillors Jeff Hook and Jonathan
Hunt.

2 Labour Group Places

Councillors Peter John and Ian
Wingfield.

(1 Reserve)

Councillor Robert Smeath.

1 Conservative Group Places

Councillor Lewis Robinson.

(1 Reserve)

Councillor Kenny Mizzi.

Independent Members

Ian Powe, Barry Albin-Dyer,
Sir Keith Morris & Jean Sackur.

Contact Officer – Peter Roberts 020 7525-7229

SUB-COMMITTEES

Appointments (Disciplinary Appeals) Sub-Committee

6 places

4 Liberal Democrat Group places

Councillors Stephen Flannery,
Margaret Ambrose, Anne Yates
and Lorraine Zuleta.

(3 Reserves)

3 vacancies

2 Labour Group places

Councillors Mick Barnard and
Vicky Naish.

(1 Reserve)

Councillors Norma Gibbes.

Contact Officer – Peter Roberts 020 7525-7229

Disciplinary Appeals Panel (Safeguarding Children and Vulnerable Adults) 6 places and 1 independent

4 Liberal Democrat Group places

Councillors Stephen Flannery,
Margaret Ambrose, Anne Yates
and Lorraine Zuleta.

(3 Reserves)

3 vacancies

2 Labour Group places

Councillors Mick Barnard and
Vicky Naish.

(1 Reserve)

Councillor Norma Gibbes.

1 Independent Person

Sir William Utting (Chair)

Contact Officer – Peter Roberts 020 7525-7229

Environment & Community Support Scrutiny Sub-Committee 7 places

3 Liberal Democrat Group places Councillors Gavin O'Brien (Vice-Chair), Lisa Rajan and Anne Yates

(2 Reserves) Councillors Maggie Ambrose and Graham Neale

3 Labour Group places Councillors Barrie Hargrove (Chair), Alfred Banya and Alison Moise

(2 Reserves) Councillors Alun Hayes and Robert Smeath

1 Conservative Group place *1 vacancy*

(1 reserve) *1 vacancy*

Contact Officer – Shelley Burke 020 7525-7344/Peter Roberts 020 7525 7229

Finance & Economic Development Scrutiny Sub-Committee **7 places**

3 Liberal Democrat Group places	Councillors Stephen Flannery (Vice-Chair), Jeff Hook and Jonathan Hunt.
(2 Reserves)	Councillors Neil Watson and Eliza Mann
3 Labour Group places	Councillors Michelle Pearce, Mark Glover and Tayo Situ.
(2 Reserves)	Councillors Charlie Smith and Billy Kayada.
1 Conservative Group place	Councillor Toby Eckersley (Chair)
(1 Reserve)	Councillor William Rowe

Contact Officer – Shelley Burke 020 7525-7344/Peter Roberts 020 7525 7229

Health & Social Care Scrutiny Sub-Committee **6 places**

3 Liberal Democrat Group places	Councillors Eliza Mann (Chair), Denise Capstick and Gavin O'Brien.
(2 Reserves)	Councillors – 2 <i>vacancies</i>
3 Labour Group places	Councillors Dominic Thorncroft (Vice-Chair), Dora Dixon-Fyle and Vicky Naish.
(2 Reserves)	Councillors Lorraine Lauder and Veronica Ward.

Contact Officer – Shelley Burke 020 7525-7344/Peter Roberts 020 7525 7229

Housing Scrutiny Sub-Committee

6 places

3 Liberal Democrat Group places

Councillors Anne Yates (Chair), Jonathan Hunt and Dr Abdur-Rahman Olayiwola.

(2 Reserves)

2 vacancies

3 Labour Group places

Councillors Fiona Colley (Vice-Chair), Charlie Smith and Abdul Mohamed.

(2 Reserves)

Councillors Tony Ritchie and Mick Barnard.

Contact Officer – Lucas Lundgren 020 7525-7224

COMMUNITY COUNCILS

Borough & Bankside

6 places

Liberal Democrats

6 places

Cllr. Daniel McCarthy (Chair)
Cllr. Catriona Moore
Cllr. Dr Abdur-Rahman Olayiwola
Cllr. Mark Pursey (Vice-Chair)
Cllr. Richard Thomas
Cllr. Lorraine Zuleta

Contact Officer - Chris Thompson 020 7525 7234

Bermondsey

9 places

Liberal Democrats

8 places

Cllr. Beverley Bassom
Cllr. Denise Capstick
Cllr. Stephen Flannery
Cllr. Paul Kyriacou
Cllr. Linda Manchester (Chair)
Cllr. Eliza Mann (Vice-Chair)
Cllr. Robert Skelly
Cllr. Nick Stanton

Conservative

1 place

Cllr. Kenny Mizzi

Contact Officer - Natasha Grainger 020 7525 0640

Rotherhithe**6 voting places
3 non-voting places**Liberal Democrats (voting members)

6 places

Cllr. Columba Blango
Cllr. Jeffrey Hook (Chair)
Cllr. David Hubber
Cllr. Gavin O'Brien (Vice-Chair)
Cllr. Lisa Rajan
Cllr. Anne Yates

Liberal Democrats (non-voting members)

3 places

Cllr. Jonathan Hunt
Cllr. Graham Neale
Cllr. Richard Porter

Contact Officer – Liam Knight 020 7525 7187**Walworth****9 places**Liberal Democrats

6 places

Cllr. Margaret Ambrose
Cllr. Catherine Bowman
Cllr. James Gurling
Cllr. Jelil Lapido (Chair)
Cllr. Caroline Pidgeon
Cllr. Neil Watson (Vice-Chair)

Labour

3 places

Cllr. Paul Bates
Cllr. Lorraine Lauder
Cllr. Abdul Mohamed

Contact Officer – Rachael Knight 020 7525 7514**Peckham****6 places**Liberal Democrats

3 places

Cllr. Jonathan Hunt
Cllr. Graham Neale (Chair)
Cllr. Richard Porter

Labour

3 places

Cllr. Barrie Hargrove
Cllr Billy Kayada
Cllr. Tayo Situ

Contact Officer – Liam Knight 020 7525 7187

Camberwell

9 places

Labour

9 places

Cllr. Dora Dixon-Foyle
Cllr. John Friary
Cllr. Peter John
Cllr. Dermot M^cInerney
Cllr. Alison Moise
Cllr. Vicky Naish
Cllr. Tony Ritchie (Chair)
Cllr. Veronica Ward (Vice-Chair)
Cllr. Ian Wingfield

Contact Officer – Rachael Knight 020 7525 7514

Nunhead & Peckham Rye

9 places

Labour

9 places

Cllr. Alfred Banya
Cllr. Mick Barnard
Cllr. Fiona Colley (Vice-Chair)
Cllr. Mark Glover
Cllr. Aubyn Graham
Cllr. Alun Hayes
Cllr. Andy Simmons
Cllr. Robert Smeath (Chair)
Cllr. Dominic Thorncroft

Contact Officer - Natasha Grainger 020 7525 0640

Dulwich

9 places

Conservative

5 places

Cllr. David Bradbury (Vice-Chair)
Cllr. Toby Eckersley
Cllr. Kim Humphreys (Chair)
Cllr. Lewis Robinson
Cllr. William Rowe

Labour

4 places

Cllr. Norma Gibbes
Cllr. Michelle Pearce
Cllr. Charlie Smith
Cllr. Sarah Welfare

Contact Officer - Chris Thompson 020 7525 7234

CHANGES TO COUNCIL ASSEMBLY PROCEDURE RULES

Reducing the Total Length of Question Time
Change to Council Procedure Rules (CPR's)

Paragraph 3.8(4) that the second sentence be reworded to read:

“The time during which Councillor’s questions may be taken shall be a minimum of 30 minutes and shall be extended by the time set aside for public question time that has not been fully utilised – to a maximum of 15 minutes. Members’ question time, therefore, shall not exceed 45 minutes.”

Paragraph 3.8(4) at the end of the last sentence delete all after “... not used by the public.”

Impact Of Change

Members’ question time limited to 45 minutes.

Moving Members Question Time to the beginning of the meeting

Change to CPR's.

3.2

That Members Questions is taken after Deputations in the order of business for ordinary meetings of the Council Assembly – this would move questions up to item (vii).

Paragraph 3.8 (4) Add at the end:

“At the commencement of Members’ Questions Time, the Mayor shall state how much time was not used for Public Question Time and the total amount of time available for Members’ questions.”

Impact Of Change

These changes formalise the existing practice at Council Assembly.

Change Lead Time for Submitting Question and Motions

Change to CPR's.

Please see table below:-

Table 1 - Deadlines for Council Assembly

(Please note that all figures given are for clear working days)

Deadline	
Members Motions	13 days
Members’ Questions	9 days
Public Questions	9 days
Deputations	9 days
Agenda Despatch	7 days
Motions/amendment for Rescission or Rejection of previous decision	4 days
Questions on reports	1 days
Amendments	1 days

Impact Of Change

The deadline for receipt of Members' Motions and Questions has been reduced by two days.

New provision of Urgent Questions by the Leaders of Opposition Parties

New insert to CPR's

1. The Leader of each Group, or in his or her absence the Deputy Leader, may ask
 - The Mayor;
 - A Member of the Executive;
 - The Chair of any Committee, Sub-Committee or Community CouncilAn urgent question on any matter in relation to which the Council has powers or duties which affect Southwark:
2. An urgent question is one that deals with a matter that has arisen since the deadline for Members questions has elapsed and which cannot wait until the next Council Assembly;
3. Members are limited to one urgent question at each meeting;
4. No question shall be asked on a matter concerning a Planning or Licensing application.
5. Urgent Questions shall be taken at all Ordinary Council Assembly meetings but not at the Mayor-making, Annual Constitutional, Extraordinary or Council Tax Setting meetings.

Deadline for Submission of Questions

6. Written questions must be received by the Borough Solicitor & Secretary no later than 10.00am on the morning of an Ordinary Council Assembly meeting.
Questions shall be addressed to the relevant Executive member or Committee Chair who shall be responsible for the content of the answer. Executive members and Committee Chairs shall have discretion to refer a question to another Executive member, if this is appropriate.

Circulation of Written Answers

7. Copies of all questions and their written answers, which may be subject to oral amendment, shall be circulated to all Councillors at the beginning of the meeting. Copies shall also be made available to the press and public present at the meeting.

Supplementary question

8. A Member asking a question may ask one supplementary question without notice to the Member to whom the first question was asked. The supplemental question must arise directly out of the original question or the reply.

Impact Of Change

This is a new Council Procedure Rule allowing Leaders of each Group, or in his or her absence the Deputy Leader, to ask one urgent question of the Mayor, A Member of the Executive or the Chair of a Committee, Sub-Committee or Community Council. Deadline for receipt of urgent question is 10.00 a.m. the morning of the meeting. A response to the question will be circulated around the Chamber on the evening. At the meeting the questioner may ask one supplemental question arising out of the original question or the reply.

Written Answers to Questions naming an individual Members

Change to CPR's.

3.8 (11) Insert:-

In the event that a Member of the Council is named in a response to another Member's question, the Borough Solicitor & Secretary, shall make the written response available to the individual Member(s) concerned prior to the day of the Council Assembly meeting. The individual Member shall make any representations to the Borough Solicitor & Secretary.

Impact Of Change

In future if a Member of the Council is named in a response the response, the Borough Solicitor & Secretary will make the response available to the named Member before the day of the meeting. If the named Member has any queries these should be raised with the Borough Solicitor & Secretary.

First in, First Served Rule on Questions and Motions

Change to CPR's.

3.8 (10) Questions to the Leader and Deputy Leader will be rotated so that one is taken from each political group's list of priorities (and any independent councillors) for so long as there are questions remaining. For the first meeting following municipal elections or from the commencement of these arrangements, the Mayor will invite a representative of each political group (and any independent councillors) to draw lots to determine the order at the first meeting. At subsequent meetings, the order will be rotated.

NOTE: That questions be rotated on a ratio of 1:1:1 for Liberal Democrats, Labour and Conservatives

3.9(6) Motions will be rotated so that one is taken from each political group's list of priorities (and any independent councillors) for so long as there are motions remaining. For the first meeting following municipal elections or from the commencement of these arrangements, the Mayor will invite a representative of each group (and any independent councillors) to draw lots to determine the order of groups at the first meeting. At subsequent meetings, the order will be rotated.

NOTE: That motions be rotated in a ratio of 1:1:1 for Liberal Democrats, Labour and Conservatives

Impact Of Change

The effect of this change is that Members' questions to the Leader and Deputy Leader will be rotated by Group. The Whips from each group will inform CSU of the priority for their groups questions. The same principle will apply to Members' Motions.

Guillotine/Procedure of Motions and Adjournment Debate

Change to CPR's.

Amend Guillotine

Concluding the meeting

1.13 (1)

The guillotine shall take effect 3 hours after the beginning of question time. The time taken by announcements, presentations, adjournments and deputations, but not the time taken to consider recommendations on the agenda concerning the same subject matter as deputation(s), shall be excluded for the purposes of calculating when the guillotine shall take effect.

A bell will be rung once the guillotine is reached and the Member speaking must immediately sit down.

The following outstanding business shall be considered:

- Any business required by statute;
- Approval of Minutes of Council Assembly
- Each individual report with a recommendation, be it from the Executive, Committee or officer;
- Any other business accepted by the Mayor as late and urgent business.

*Process for dealing with any outstanding business
(Fifteen minute debate rule)*

Each item of business shall be afforded up to a maximum of 15 minutes. If the matter is not concluded within that time the Mayor shall, if appropriate, call upon the mover of the substantive motion to exercise their right of reply and a vote shall be taken. In circumstances where the Council is legally obliged to make a decision, but the motion or recommendation voted upon is lost, the Mayor will take motions from the floor, each allocated up to a maximum of 15 minutes, until a decision is reached.

Motions not dealt with

If there are any outstanding motions on the agenda, the Mayor will ask the meeting whether any of the motions are unopposed. If a motion is unopposed, the motion shall be deemed to have been formally moved and seconded. No speeches will be allowed on the motion and it will be put to the vote.

All other motions not considered shall be deferred. The motions will be referred to the political group whips to be prioritised for the next ordinary meeting.

Impact Of Change

Rather than the meeting lasting no longer than 3 hours, the guillotine will in future come into effect 3 hours after Public Question time begins. This will make meetings about half an hour longer allowing more of the business to be debated. Once the guillotine has fallen only the outstanding items of business, as identified above, will be allocated a maximum of 15 minutes for debate.

Adjournment Debate

New insert to CPR's.

Add new section 3.11 (and renumber existing paragraph)

Adjournment/Guillotine Debates *

1. At the preceding Council Assembly, the Mayor will choose by ballot those Members who will move adjournment debates. The Mayor will draw three names (and three reserve members). Members will move debates in the order in which they are drawn.
2. Notice of subjects for the adjournment debates shall be given in writing, signed by the Member, and delivered not later than four clear working days before the day of the meeting at the office of the Borough Solicitor & Secretary by whom it shall be dated and numbered in the order it was received. These will be entered in a book kept by the proper

officer and be open to inspection by every Member of the Council.

3. Subjects must relate to any matter that primarily affects a Member's ward and where the Council has powers or duties (except a matter concerning a Planning or Licensing application)
4. The Member moving the debate may make a contribution of up to 5 minutes. At the invitation of the Mayor, the relevant member of the Executive or Chair of Committee/Sub-Committee or Community Council must have the opportunity to respond to points made in the debate for a period of up to 5 minutes. Executive Members or Chairs shall have the discretion to refer a reply to another Executive Member or Chair, if this is appropriate. No other Members shall be invited to speak. There will be no vote at the end of the debate.
5. Each debate shall be limited to a period of 10 minutes. At the end of the period, the Member speaking must immediately sit down. The Mayor will interrupt the meeting and proceed to the next debate. The session will last for no more than 30 minutes.
6. No further motion to suspend Council Procedure Rules shall be moved once the Adjournment/Guillotine Debate has commenced. No further business shall be considered.

* The provisions of this Council Procedure Rule cannot be suspended.

Impact Of Change

This is a new Council Procedure Rule. Four clear days prior to the date of Council Assembly individual Members selected by ballot may submit a motion on any issues affecting their ward or where the Council has powers or duties (except on planning or licensing application issues). Each debate will last for 10 minutes.

The process may only take 30 minutes at the end of each Council Assembly meeting.

Moving and Seconding of Motions

Change to CPR's

Rule 3.9 (1) (see Appendix 3 of the report), amend the second sentence to read. " A Member shall only move one such motion and second one such motion to a meeting."

Impact Of Change

In future Members may only move one motion and second one motion at each meeting.

New Protocol for Receipt of Members Questions, Motions and Amendments

New insert to CPR's

Protocol

1. Motions, questions and amendments will be accepted when received from a Member's official Southwark e-mail address.
2. Motions, questions and amendments will be accepted from any alternative e-mail address notified either in writing to the Borough Secretary or from the Member's official Southwark e-mail address prior to the relevant deadline.

3. Motions and amendments submitted in a Member's name by a Group Officer (Leader, Deputy Leader or Chief Whip) or Political Assistant will be forwarded to the Member's official Southwark e-mail address or by the most practical means within 24 hours of the relevant deadline.
4. It will be the responsibility of the relevant Member to check that motions, questions and amendments submitted by a group officer on their behalf are correct.
5. Motions, questions and amendments may still be submitted in the traditional way i.e. in writing, by fax.

Impact Of Change

Motions, questions and amendments will in future be accepted via a Member's official Southwark e-mail address or an alternative notified to the Borough Solicitor & Secretary. Motions and amendments submitted in a Member's name by a Group Officer will be sent to the Member's official Southwark e-mail address within 24 hours of the relevant deadline. It will be for the Member concerned to check all submissions made by the group officer.

Members' Statements to Council Assembly

New insert to CPR's

New 7.3.

Members Statements

No member shall mislead the Council Assembly on a matter of fact. If a misleading statement is made, the member shall inform Council Assembly at the earliest opportunity and offer a correct statement.

A member who knowingly makes a misleading statement to Council Assembly may be regarded as bringing the Council and its proceedings into disrepute. If this is the case then a breach of the Members' Code of Conduct is likely to occur."

Impact Of Change

If a Member makes a misleading statement s/he should return to the Chamber to correct/clarify the statement at the earliest opportunity.